

02 JAN 17 PM 12:46

Financial Project No.: 4090751-58-01
Catalog of State Domestic Assistance No.: 55009

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
SMALL COUNTY OUTREACH PROGRAM AGREEMENT
(Project Administered by County)

This is an Agreement by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT", and Nassau County, hereinafter referred to as the "COUNTY".

W I T N E S S E T H

WHEREAS, the DEPARTMENT has the authority, under Section 334.044, Florida Statutes, to enter into this Agreement; and

WHEREAS, the Small County Outreach Program has been created by Section 339.2818, Florida Statutes, to provide funds to counties to assist small governments in resurfacing or reconstructing county roads or in constructing capacity or safety improvements to county roads; and

WHEREAS, the COUNTY has certified to the DEPARTMENT that it has met the eligibility requirements of said Section 339.2818, Florida Statutes; and

WHEREAS, the DEPARTMENT is willing to provide the COUNTY with financial assistance under Financial Project No. 4090751-58-01 for widening and resurfacing Griffin Road from SR 200 to CR 121A, hereinafter referred to as the "PROJECT," in accordance with Section 339.2818, Florida Statutes; and

WHEREAS, the COUNTY by Resolution No. 2001-136 dated the 24th day of September, 2001, a copy of which is attached hereto and made a part hereof, has authorized the Chairman of its Board of Commissioners to enter into this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representations contained herein, the parties agree as follows:

1. **SERVICES AND PERFORMANCE**

A. The COUNTY shall furnish the services with which to construct the PROJECT. Said PROJECT consists of: widening and resurfacing Griffin Road from SR 200 to CR 121A, and as further described in Exhibit A, attached hereto and made a part hereof.

B. The COUNTY shall be responsible for the construction of the PROJECT in accordance with all applicable federal, state and local statutes, rules and regulations, including COUNTY'S standards and specifications. The COUNTY shall be responsible for obtaining clearances/permits required for the construction of the PROJECT from the appropriate permitting authorities. Upon completion of the PROJECT, the COUNTY shall certify to the DEPARTMENT that the PROJECT has been completed in accordance with the COUNTY'S standards and specifications.

C. The DEPARTMENT will be entitled at all times to be advised, at its request, as to the status of work being done by the COUNTY and of the details thereof. Coordination shall be maintained by the COUNTY with representatives of the DEPARTMENT.

D. The DEPARTMENT must approve any consultant and/or contractor scope of services prior to advertising by the COUNTY. The DEPARTMENT'S approval must be obtained before selecting any consultant and/or contractor for the PROJECT. The COUNTY must certify that the consultant has been selected in accordance with the Consultants' Competitive Negotiation Act (Section 287.055, Florida Statutes). Contractor must be prequalified by the DEPARTMENT as required by Section 2 of the Standard Specification for Road and Bridge Construction (2000), as amended.

E. The COUNTY shall not sublet, assign or transfer any work under this Agreement without prior written consent of the DEPARTMENT.

F. All notices under this Agreement shall be directed to the following addresses:

TO DEPARTMENT:

Aage Schroder, III, P.E., District Secretary
James B. Dees, District Planning Manager

TO COUNTY:

Marianne Marshall, Chairman
Walt Gossett, County Coordinator

2. TERM

A. The COUNTY shall commence the PROJECT activities subsequent to the execution of this Agreement and shall perform in accordance with the following schedule:

- a) Design to be completed on or before 8/1/02.
- b) Construction contract to be let on or before 12/31/02.
- c) Construction to be completed on or before 12/31/09.

B. This Agreement shall not be renewed. Any extension shall be in writing and executed by both parties, and shall be subject to the same terms and conditions set forth in this Agreement.

3. COMPENSATION AND PAYMENT

A. The DEPARTMENT will fund 75% of the estimated cost of the PROJECT. The total estimated project cost is \$1,580,000.00. In addition, the DEPARTMENT will fund 15% of its participation to the COUNTY for administering the project. The DEPARTMENT'S maximum participation in the project is \$ 1,244,250.00. The COUNTY agrees to bear all expenses in excess of the DEPARTMENT'S participation.

B. The COUNTY shall submit one invoice (3 copies) plus supporting documentation required by the DEPARTMENT to the Project Manager for approval and processing:

___ monthly, or

___ once the PROJECT has been accepted by the COUNTY and approved by the DEPARTMENT.

C. The COUNTY'S matching participation is in the form of:

___ Funds equal to 25% of the project costs plus the remaining portion of the accepted bid amount exceeding the DEPARTMENT'S participation.

___ In-kind services equivalent to 25% of the project costs plus the remaining portion of the accepted bid amount exceeding the DEPARTMENT'S participation as detailed in Exhibit ___.

___ Combination of funds and in-kind services equivalent to 25% of the project costs plus the remaining portion of the accepted bid amount exceeding the DEPARTMENT'S participation as detailed in Exhibit ___.

X The County has requested a waiver and waiver has been granted.

D. Payment shall be made only after receipt and approval of goods and services unless advance payments are authorized by the DEPARTMENT'S Comptroller under Section 334.044 (29), Florida Statutes. Any provisions for an advance payment are provided in Exhibit ____, attached and made a part of this Agreement.

E. The COUNTY will only be reimbursed for direct costs (this excludes general and administrative overhead). All costs charged to the PROJECT shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of the charges. Bills for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper preaudit and postaudit thereof. Bills for travel expenses specifically authorized by this Agreement shall be submitted and paid in accordance with Section 112.061, Florida Statutes.

F. The DEPARTMENT shall have the right to retain out of any payment due the COUNTY under this Agreement an amount sufficient to satisfy any amount due and owing to the DEPARTMENT by the COUNTY on any other Agreement between the COUNTY and the DEPARTMENT.

G. The COUNTY must submit the final invoice to the DEPARTMENT within 180 days after the final acceptance of the project. Invoices submitted after the 180-day time period will not be paid.

H. The DEPARTMENT'S obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature.

I. A Vendor Ombudsman has been established within the Department of Banking and Finance. The duties of this individual include acting as an advocate for contractors/vendors who may be experiencing problems in obtaining timely payments(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 410-9724 or by calling the State Comptroller's Hotline, 1-800-848-3792.

J. Records of costs incurred under terms of this Agreement shall be maintained and made available upon request to the DEPARTMENT at all times during the period of this Agreement and for three years after final payment is made. Copies of these documents and records shall be furnished to the DEPARTMENT upon request. Records of costs incurred include the COUNTY'S general accounting records and the project records, together with supporting documents and records of the COUNTY and all subcontractors performing work on the project, and all other records of the COUNTY and subcontractors considered necessary by the DEPARTMENT for a proper audit of costs.

K. The DEPARTMENT, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The DEPARTMENT shall require a statement from the Comptroller of the DEPARTMENT that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding one year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years.

L. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list.

M. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity.

4. INDEMNITY AND INSURANCE

A. a) To the extent allowed by Section 768.28, Florida Statutes, the COUNTY hereby agrees to indemnify, defend, save and hold harmless the DEPARTMENT and all of its officers, agents or employees from all suits, actions, claims, demands, liabilities of any nature whatsoever arising out of, because of, or due to breach of this Agreement by the COUNTY, its officers, agents, employees, contractors/subcontractors, consultants/subconsultants or due to any negligent act or occurrence of omission or commission of the COUNTY, its officers, agents, employees, contractors/subcontractors, consultants/subconsultants. Neither COUNTY nor any of its officers, agents, employees, contractors/subcontractors, consultants/subconsultants will be liable under this section for the negligence of the DEPARTMENT or any of its officers, agents or employees.

b) The COUNTY agrees to include the following indemnification in all contracts with contractors/subcontractors, consultants/subconsultants, who perform work in connection with this Agreement:

"The contractor/consultant shall indemnify, defend, save and hold harmless the DEPARTMENT and all of its officers, agents or employees from all suits, actions, claims, demands, liability of any nature whatsoever arising out of, because of, or due to any negligent act or occurrence of omission or commission of the contractor, its officers, agents or employees. Neither the contractor/consultant, nor any of its officers, agents or employees will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the DEPARTMENT or any of its officers, agents or employees."

B. LIABILITY INSURANCE: The COUNTY shall carry and keep in force during the period of this Agreement a general liability insurance policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance with combined bodily injury limits of at least \$100,000 per person and \$300,000 each occurrence, and property damage insurance of at least \$50,000 each occurrence, for the services to be rendered in accordance with this Agreement. In addition to any other forms of insurance or bonds required under the terms of the agreement, when it includes construction within the limits of a railroad right-of-way, the COUNTY must provide or cause its contractor to provide insurance coverage in accordance with Section 7-13 of the DEPARTMENT'S Standard Specification for Road and Bridge Construction (2000), as amended.

C. WORKERS' COMPENSATION: The COUNTY shall also carry and keep in force Workers' Compensation insurance as required for the State of Florida under the Workers' Compensation Law.

5. COMPLIANCE WITH LAWS

A. The COUNTY shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the COUNTY in conjunction with this Agreement. Failure by the COUNTY to grant such public access shall be grounds for immediate unilateral cancellation of this Agreement by the DEPARTMENT.

B. The COUNTY shall comply with all federal, state and local laws and ordinances applicable to the work or payment for work thereof, and shall not discriminate on the grounds of race, color, religion, sex or national origin in the performance of work under this Agreement.

C. No funds received pursuant to this Agreement may be expended for lobbying the Legislature, the judicial branch, or a state agency.

D. The COUNTY and the DEPARTMENT agree that the COUNTY, its employees, and subcontractors are not agents of the DEPARTMENT as a result of this Agreement for purposes other than those set out in Section 337.274, Florida Statutes.

E. Recipients of state funds are to have audits done annually using the following criteria.

State awards will be identified using the Catalog of State Financial Assistance (CSFA) title and number, award number and year, and name of the awarding state agency.

In the event that a recipient expends \$300,000 or more in State awards during its fiscal year, the recipient must have a state single or program specific audit conducted in accordance with Section 215.97, Florida Statutes, and Chapter 10.600, Rules of the Auditor General.

If a recipient expends less than \$300,000 in State awards during its fiscal year, an audit conducted in accordance with Section 215.97, Florida Statutes, and Chapter 10.600, Rules of the Auditor General is not required. If a recipient expends less than \$300,000 in State awards during its fiscal year and elects to have an audit conducted in accordance with Section 215.97, Florida Statutes, and Chapter 10.600, Rules of the Auditor General, the cost of the audit must be paid from non-State funds.

Reporting Packages and management letters generated from audits conducted in accordance with Section 215.97, Florida Statutes, and Chapter 10.600, Rules of the Auditor General shall be submitted to the awarding DEPARTMENT office, by the recipient, within 30 days of receiving it. The afore mentioned items are to be received by the appropriate DEPARTMENT office no later than 9 months after the end of the recipient's fiscal year.

The recipient shall follow up and take corrective action on audit findings. Preparation of a summary schedule of prior year audit findings, including corrective action and current status of the audit finding is required. Current year audit findings require corrective action and status of finding.

Project records shall be retained and available for at least 3 years from the date the audit report is issued. Records related to unresolved audit findings, appeals, or litigation shall be retained until the action is completed or the dispute is resolved. Access to project records and audit workpapers shall be given to the DEPARTMENT, the Office of the Comptroller, and the Office of the Auditor General.

The recipient shall submit required audit documentation as follows:

A Financial Reporting Package of audits conducted in accordance with Section 215.97, Florida Statutes, and Chapter 10.600, Rules of the Auditor General shall be sent to:

State of Florida Auditor General
Attn: Ted J. Sauerbeck
Room 574, Claude Pepper Building
111 West Madison Street
Tallahassee, FL 32302-1450

6. TERMINATION AND DEFAULT

A. This Agreement may be terminated by either party upon default by the other party. Further, this Agreement may be terminated by the DEPARTMENT in whole or in part at any time the interest of the DEPARTMENT requires such termination. The DEPARTMENT also reserves the right to seek termination or cancellation of this Agreement in the event the COUNTY shall be placed in either voluntary or involuntary bankruptcy. The DEPARTMENT further reserves the right to terminate or cancel this Agreement in the event an assignment is made for the benefit of creditors.

B. If the Agreement is terminated before performance is completed, the COUNTY shall be paid 75% of the work satisfactorily performed for which costs can be substantiated. Within ___ days, the COUNTY shall refund to the DEPARTMENT the amount of payment received for the PROJECT which exceeds 75% of the COUNTY'S costs for the portion of the PROJECT completed.

7. MISCELLANEOUS

A. All words used herein in the singular form shall extend to and include the plural. All words used in the plural form shall extend to and include the singular. All words used in any gender shall extend to and include all genders.

B. The DEPARTMENT shall not be obligated or liable hereunder to any party not a party to this Agreement.

C. In no event shall the making by the DEPARTMENT of any payment to the COUNTY constitute or be construed as a waiver by the DEPARTMENT of any breach of covenant or any default which may then exist, on the part of the COUNTY, and the making of such payment by the DEPARTMENT while any such breach or default shall exist shall in no way impair or prejudice any right or remedy available to the DEPARTMENT with respect to such breach or default.

D. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representation or agreements whether oral or written. It is further agreed that no modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.


E. If any part of this Agreement shall be determined to be invalid or unenforceable by a court of competent jurisdiction or by any other legally constituted body having the jurisdiction to make such determination, the remainder of this Agreement shall remain in full force and effect provided that the part of this Agreement thus invalidated or declared unenforceable is not material to the intended operation of this Agreement.

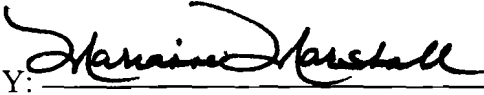
F. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Venue of any judicial proceedings arising out of this Agreement shall be in Leon County, Florida, or as otherwise agreed to by the parties.

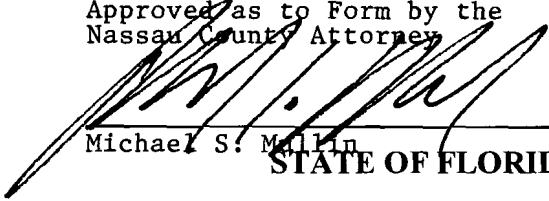
G. This Agreement shall be effective upon execution by both parties and shall continue in effect and be binding on the parties until the PROJECT is completed and accepted and payment made by the DEPARTMENT.

IN WITNESS WHEREOF, the COUNTY has caused this Agreement to be executed in its behalf this 24th day of September, 2001, by the Chairman of the Board of Commissioners, authorized to enter into and execute same by Resolution Number 2001-136 of the Board on the 24th day of September, 2001, and the DEPARTMENT has executed this Agreement through its District Secretary for District Two, Florida Department of Transportation, this 11th day of January, 2002.

NASSAU COUNTY, FLORIDA

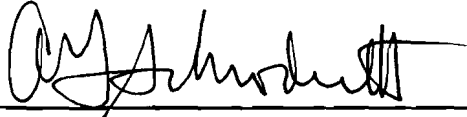
ATTEST:  (SEAL)
CLERK J.M. "Chip" Oxley, Jr.
Ex-Officio Clerk
Approved as to Form by the
Nassau County Attorney

BY: 
CHAIRMAN, BOARD OF
COUNTY COMMISSIONERS


Michael S. Mallin

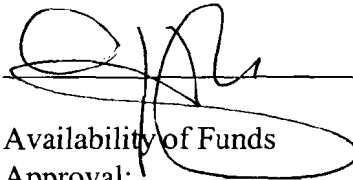
STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

ATTEST:  (SEAL)
EXECUTIVE SECRETARY

BY: 
DISTRICT SECRETARY
DISTRICT TWO

District Construction/Maintenance
Engineer Approval:

Legal Review:


Availability of Funds
Approval:

(Date)

Financial Project ID: 4090751-58-01

EXHIBIT "A"
PROJECT DESCRIPTION AND RESPONSIBILITIES

This exhibit forms an integral part of that certain Reimbursement Agreement between the State of Florida Department of Transportation and the Nassau County Board of County Commissioners dated *January 11, 2002*.

PROJECT LOCATION:

The project is referred to as the widening and resurfacing of Griffin Road from SR 200 to CR 121A in Nassau County, Florida.

PROJECT DESCRIPTION:

The project consists of widening and resurfacing the existing roadway as follows:

- Development of design plans;
- Bid and award;
- Construction;
- Construction Engineering and Inspection; and
- Contingency - 10% for unforeseen work.

AGENCY RESPONSIBILITIES:

The Agency is required to use Type S asphalt.

The Agency is required to provide a copy of the design plans for the Department's file.

The Department's maximum participation is not to exceed \$ 1,244,250.00

RESOLUTION NO. 2001- 136

A RESOLUTION APPROVING THE EXECUTION OF THE AGREEMENT BETWEEN THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION AND THE BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA

WHEREAS, the Public Works Director has recommended that the Board of County Commissioners of Nassau County, Florida, execute a Small County Outreach Program Agreement between the State of Florida Department of Transportation and Nassau County regarding widening and resurfacing of Griffin Road from SR 200 to CR 121A in Nassau County, Florida (Financial Project No. 4090751-58-01).

NOW, THEREFORE BE IT RESOLVED this 24th day of September, 2001 by the Board of County Commissioners of Nassau County, Florida, as follows:

1. The State of Florida Small County Outreach Program Agreement is hereby approved and the Chairman of the Board of County Commissioners of Nassau County, Florida, is hereby authorized to sign said agreement.

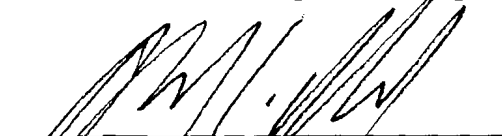
ATTEST:

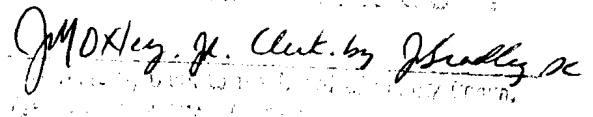
BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA


J. M. "CHIP" OXLEY, JR.
Its: Ex-Officio Clerk


MARIANNE MARSHALL
Its: Chairman

Approved as to form by the
Nassau County Attorney:


MICHAEL S. MULLIN


J. M. OXLEY, Jr. Clerk by J. Mullin
NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

Encumbrance
Administrator
Sent by: Elizabeth
Wellington

To: Katrina D Sadler/D2/FDOT@FDOT
cc:
Subject: Re: ENCUMBA - 4090751

12/31/2001 11:54 AM

Katrina D Sadler

Katrina D Sadler
12/26/01 03:29 PM

To: Encumbrance Administrator/CO/FDOT@FDOT
cc:
Subject: ENCUMBA - 4090751

Katrina D Sadler

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FORM 350-020-01
ENCUMBRANCE INPUT FORM COMPTROLLER-FIN ADMIN 3/99

=====
RUSH _____ (Needed by ___/___/___ (date))
Reason for RUSH : _____
___ Advertise _____ (Letting Date) ___ Termination/Cert of Comp _____
Award _____ LOA _____ Supplemental _____ Renewal _____ Correction _____
X New _____ Addition _____ Court Order _____ Overrun _____

Contract # AL339_____ Contract Type _AJ_ Method of Procurement _G_
Vendor Name NASSAU COUNTY BOCC_____ Vendor ID 591863042 004_____
Has Written/Verbal Approval from a Participating Federal Agency
been received _____ Yes _____ No _X_
Fed Agmt Amt_____ State Funds \$1,244,250.00_ Local Funds_____
Beginning date of this Agmt: 01/15/01(Must be after fund approval)
Ending date of this Agmt: 06/30/03(Estimate if necessary)
Execution date of this Agmt: 01/15/01(Only on original agreements)
Has work been authorized to begin? _____ Yes _X_ No
Have standard financial provisions been altered by contract terms?
_____ Yes _X_ No If so, show Revision date: _____
Does this agreement and/or change order include provisions for
reimbursement to D.O.T. from other entities? _____ Yes _X_ No

Brief Description of Work/Comments: NASSAU COUNTY BOCC
GRIFFIN ROAD FROM SR 200 TO CR 121A
55009 (C)

ORG-CODE *EO * OBJECT * AMOUNT *FIN PROJ or JOB # *FCT
(FISCAL YEAR) (FUND) alpha

55 024010206 *HC * 750009 * \$1,244,250.00 * 40907515801 *215
(01/02) (SCOP)

55 xxxxxxxxxxx *xx * xxxxxx * \$_____ * xxxxxxxxxxxxxx *xxx
(xx/xx) (xxxx)

55 xxxxxxxxxxx *xx * xxxxxx * \$_____ * xxxxxxxxxxxxxx *xxx
(xx/xx) (xxxx)

TOTAL AMOUNT * \$1,244,250.00 *

Originator: KATRINA SADLER DATE SENT:12-26-01 PH/SC: 881-7149
E-mail USERID(s) PL230KS (FDOT)

TO BE COMPLETED BY OFFICE OF COMPTROLLER

BUDGET ENTITY _100100_____ CATEGORY _088572-02_____
WORK PROGRAM VERIFICATION _____OK_____

ALLOTMENT _____ YEAR ____ DATE CHECKED _____
CI ___NEW/04___ 6S LINE _0001_ _____
FUNDS APPROVED BY _____ Josephine Jones _____
FOR ROBIN M. NAITOVE, CPA, COMPTROLLER DATE: _12/31/2001_

Katrina Sadler
Department of Transportation
District Planning, MS 2014
(386) 961-7149 Fax (386)758-3701

RECEIVED
COUNTY COORDINATOR'S
OFFICE _____ County
Address

02 JAN 17 PM 12:46

DRAFT

INVOICE NO. ____

Financial Project ID: XXXXXX-X-58-01

Date

Total amount of Reimbursement Agreement	\$XXXXXXXXXX
Previous Balance	\$XXXXXXXXXX
Expenditures	\$XXXXXXXXXX
Prior Billings	\$XXXXXXXXXX
Total of this Billing	\$XXXXXXXXXX
New Balance	\$XXXXXXXXXX

I certify that all expenditures reported and payment requested are for appropriate purpose and in accordance with the Reimbursement Agreement.

By _____
Authorized Individual

Title

INVOICE

DRAFT

Financial Project ID: XXXXXX-X-58-01

A	B	C	D	E	F
Description of Work	Scheduled Work	Work Completed		% (CB)	Balance to Finish (B-C)
		To Date	This Period		
MOBILIZATION	\$	\$	\$		
MOT					
EROSION CONTROL					
CLEARING					
EXCAVATION					
SUBGRADE					
LIMEROCK					
STORM DRAINAGE					
ASPHALT					
CURB & SIDEWALK					
DITCH PAVING					
GRASSING					
LANDSCAPE					
CHG. ORDER 1					



Florida Department of Transportation

JEB BUSH
GOVERNOR

1901 S. Marion Street
Mail Station 2014
Lake City, Florida 32025-5814

THOMAS F. BARRY, JR.
SECRETARY

January 14, 2002

The Honorable Marianne Marshall, Chair
Nassau County Board of County Commissioners
Post Office Box 1010
Fernandina Beach, Florida 32035

**Subject: Small County Outreach Program
REIMBURSEMENT AGREEMENT
Griffin Road from SR 200 to CR 121A
Financial Project ID: 4090751-58-01**

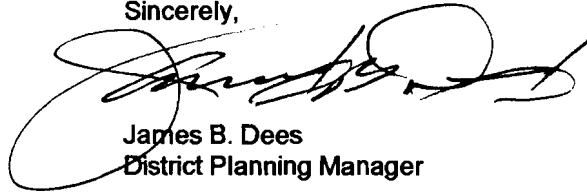
Dear Chair Marshall:

Enclosed for your files is a fully executed copy of the Reimbursement Agreement to widen and resurface Griffin Road from SR 200 to CR 121A in Nassau County. This Agreement details the terms and conditions for construction of the subject improvements which Nassau County will undertake. This letter serves as your **Notice to Proceed**. Mr. John Collins, P. E., is the Department's Project Manager. He can be reached at (904) 961-7050 for coordination. The contract beginning date is January 11, 2002 with an ending date of December 31, 2004. Any work performed prior to January 11, 2002 is not eligible for reimbursement.

To expedite reimbursement, invoices should be sent directly to Mr. John Collins at Post Office Box 908, Lake City, Florida, 32056-0908. An example of an invoice is attached for your use. Invoices should be submitted in detail sufficient for a proper pre-audit and post-audit. Please remember that Nassau County is responsible for bearing all expenses in excess of the amount the Department agrees to participate (\$ 1,244,250.00). Also, please provide a copy of the design plans for our files.

Should you have questions or need additional information, I can be reached at 1-800-749-2967, Extension 7873.

Sincerely,



James B. Dees
District Planning Manager

JBD:ks
Enclosures

CC: Mr. John Collins, P. E., Resident Construction Engineer
Ms. Leena Patil, Work Program Administrator
Ms. Linda Green, District Financial Services Administrator

02 JAN 17 PM 12:05
RECEIVED
COUNTY COORDINATORS
OFFICE

it relates to a percentage of build-out within the subdivision.

6:58 Upon the recommendation of the Director of Public Works, it was moved by Commissioner Howard, seconded by Commissioner Vanzant and unanimously carried to approve and authorize the Chairman to sign the Small County Outreach Program Reimbursement Agreement for the Griffin Road Reconstruction Project.